

AGENDA

HCDE Faculty Meeting

November 20, 2024, 9:30-11:30am

HUB 334 and Zoom: <https://washington.zoom.us/j/93984963412>

Materials for faculty meetings:

https://drive.google.com/drive/folders/1faTL_SOZX5W1r_0shD3eU78n4Da3gXKe?usp=sharing

Reminders/Announcements (5 minutes)

- [Making Community](#): Craft, Openness and Technology, Nov. 21, 3:30-5pm, Suzzallo
- Save the date:
 - EAB online virtual meeting, Jan. 13, 8am-1pm
 - PhD Admissions, Jan. 29, 2025, 9:30-11:30am
 - PhD Visit Days, March 6-7, 2025
 - PhD Review, May 9, 2025, 9-1pm
 - Merit Review, May 16, 9-1pm
 - EAB Spring in-person meeting, June 2, 9am-2pm
 - Capstone, Monday, June 2, 2025, 3-7pm, HUB Ballroom
 - Graduation, Wed, June 11, 2025, 6-8pm, HUB Ballroom
- [AI Task Force Town Halls](#):
 - Dec. 2
 - Dec. 10
 - Dec. 18
- HCDE Research Cluster discussion lunches (Research Committee):
 - Dec. 4, HUB 334 right after faculty meeting
 - *Winter quarter:* *Spring Quarter:*
 - Jan. 22 Apr. 16
 - Feb. 5 Apr. 30
 - Feb. 19 May 14
 - Mar. 5 May 28
 - Mar. 12
- [HCDE Research Speaker Series](#), Thursdays, 4:30-5:20pm, Johnson Hall 102
- [Peer teaching evaluations](#) for AY 2024-2025
- Updates on projects, grants, classes, research

S/D/G= Sharing Information, Decision, Gather Input

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Time</u>	<u>Topic</u>	<u>S/D/G</u>	<u>Point Person/People</u>	<u>Desired Outcome</u>
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2	Approval of 10/30/2024 minutes	D	Julie	Vote << vote link >>
5	BS Program Update / ABET	S	Brock	-Program updates
5	MS/UCD Program Update	S	Daniela/Mark Z.	-Program updates
5	PhD Program Update	S	Sean	-Program updates
5	Partner program updates	S	Ana / Linda	-Updates
5	Chair Updates	S	Julie	-Updates

Break

S/D/G= Sharing Information, Decision, Gather Input

Old Business

<u>Time</u>	<u>Topic</u>	<u>S/D/G</u>	<u>Point Person/People</u>	<u>Desired Outcome</u>
10	AI Certificate Planning Committee	S/G	Tyler	-Discuss MS AI certificate development << survey link >>

New Business

<u>Time</u>	<u>Topic</u>	<u>S/D/G</u>	<u>Point Person/People</u>	<u>Desired Outcome</u>
10	PhD Admission Constraints on TA quarters	G	Sean	-Discussion

10	2025-26 teaching assignment process	S	Jennifer	-Discussion on timelines, process, etc.
5	HCDE Research Cluster discussion lunches	G	Sean	-Discussion on research clusters

S/D/G= Sharing Information, Decision, Gather Input

Executive Session

<u>Time</u>	<u>Topic</u>	<u>S/D/G</u>	<u>Point Person/People</u>	<u>Desired Outcome</u>
10	Professor of Practice in HCDE	S/G	-Julie	-Discussion and gathering input << link to Prof. of Practice position >> << link to relevant Faculty Code section >>
5	New Adjunct and Affiliate faculty	S/D	-Nadya/Shana	-Discussion and private votes

HCDE Faculty Meetings AY 2024-2025, 9:30-11:30am, Zoom:

<https://washington.zoom.us/j/93984963412>:

- December 4, HUB 334
- January 8, HUB 334
- February 5, HUB 340
- March 5, HUB 250
- April 2, HUB 334
- April 23, HUB 340
- May 7, HUB 334
- May 28, ??
- June 4, ??
- June 11, ??