

HCDE Faculty Meeting minutes

May 22, 2024, 9:30-11:30 a.m.

HUB 332 and Zoom: <https://washington.zoom.us/j/96499007000>

Faculty present: Arpita, Cindy Atman, Katya Cherukumilli, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Sucheta Ghoshal, Shana Hirsch, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Nadya Peek, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cecilia Aragon, Tyler Fox (sabbatical), Mark Haselkorn, Ana Pinto da Silva, David Ribes

Others present: Summer Dela Cruz Parkes, Meghan Oxley, Kathleen Rascon, Melissa Ewing

Reminders/Announcements (5 minutes)

- [HCDE Distinguished Lecture](#) & Reception: Yoel Roth, May 6, 4-6 pm, HUB 332
- Save the date:
 - Merit review, May 10, 9 am - 2 pm, Sieg 329
 - [Alumni BBQ](#), Thursday, May 16, 5-7 pm, Ravenna Brewing
 - [Capstone Showcase](#), May 31, 2024, 3-6 pm, HUB Ballroom
 - Graduation, June 7, 2024, 10 am-12 pm, HUB Ballroom
 - PhD Recognition Celebration following HCDE Graduation at the Burke Museum.
 - Fall retreat, Sept. 18,
- Updates on projects, grants, classes, research

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 4/24/2024 minutes	-Motion to approve 4/24/2024 faculty meeting minutes with changes by Nadya, seconded by Sean. Motion approved. 14 yes, 0 no, 3 abstain, 8 absent.

<u>Topic</u>	<u>Notes</u>
BS Program Update	-curriculum changes approved -June 5 faculty meeting will mostly discuss BS program
MS/UCD Program Update	-Orientation event is scheduled -Bringing back research seminar in the fall -UCD update
PhD Program	-Working on spring prelim decision letters. If you still have notes, please send to Sean.

Update	-Recognition event for graduates. At capacity so please let Sean/Kathleen know if you can't make it. If speaking, please keep to 3 min. -Turning to working on how we recruit in the fall. Please update your recruitment blurb if needed.
Graduation Committee	-Please be at HUB by 9:30am at the latest
Chair Updates	-ASE contract has been ratified. -Update committee preferences spreadsheet by May 30 -IT position—please review job description for updates -Associate chair update for faculty support/research/scholarship -Associate chair external engagement is open if anyone interested -Time and schedule guidelines: please check with program chair before making any changes. https://docs.google.com/document/d/1QEe3ceveduO0KTDovRQnFB0Za0KaKQwn4O_f_TZSeuUw/edit -Policy/Guidelines—where should they live? Julie working on information link to faculty resources—feel free to comment if you have ideas for other things that should be there: https://docs.google.com/document/d/1NJx2r7j55xgDBcgnvejFv_ifONcSVb5HPZqgnFXgWOk/edit?usp=sharing

S/D/G= Sharing Information, Decision, Gather Input

Old Business

<u>Topic</u>	<u>Desired Outcome</u>
Committee Preferences for next AY	-reminder to finish by May 30

New Business

<u>Topic</u>	<u>Desired Outcome</u>
Discussion of the Awards of Excellence nominees	-Discussion and voted on BS awards

Updated DRG policy	-Updated guidelines. -Rewrite DRG course catalog title and description
Professor of Practice in HCDE	-Discussion on hiring a Professor of Practice -Question is how do we pay -Advantages could be access to funding sources
Budgeting for Committees	-Tabled until next faculty meeting
Implications of the new ASE contract	-Base rate going up. Just doing the base rate by 2025, it will exceed what is outlined in grants. -Large group graduating 2024 so smaller PhD pool next year -Recommend to go to variable rate, if so, how high -Recommendations to Sean and Julie -If no decision, would default to base rate (there is a floor to what department gets to decide) -Might need to increase LPTT salaries -Keep this in mind when writing grants

Executive session. Motion to go to executive session Beth, seconded by Nadya. Motion approved.

<u>Topic</u>	<u>Desired Outcome</u>
Search update	-Update on teaching track search
Senior research development officer search	-Update and note about finalist
[All but full Professors leave] Merit review	-Merit discussion

Motion to adjourn by Beth, seconded by Kate. Motion approved.