

AGENDA
HCDE Faculty Meeting
April 24, 2024, 9:30-11:30 a.m.

HUB 340 and Zoom: <https://washington.zoom.us/j/96499007000>

Materials for faculty meetings:

<https://drive.google.com/drive/folders/1osHlwAqNe8BIZQcoToJSZMTQUd53JZIE?usp=sharing>

Reminders/Announcements (5 minutes)

- [HCDE Distinguished Lecture](#) & Reception: Yoel Roth, May 6, 4-6pm, HUB 332
- Save the date:
 - Merit review, May 10, 9-2, Sieg 329, please upload materials by May 3
 - [Alumni BBQ](#), Thursday, May 16, 5-7pm, Ravenna Brewing
 - [Capstone Showcase](#), May 31, 2024, 3-6pm, HUB Ballroom
 - Graduation, June 7, 2024, 10am-12pm, HUB Ballroom
 - PhD Recognition Celebration following HCDE Graduation at the Burke Museum.
- Updates on projects, grants, classes, research

S/D/G= Sharing Information, Decision, Gather Input

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

| <u>Time</u> | <u>Topic</u> | <u>S/D/G</u> | <u>Point Person/People</u> | <u>Desired Outcome</u> |
|-------------|-------------------------------|--------------|----------------------------|--|
| 2 | Approval of 4/17/2024 minutes | D | Julie | Vote << vote link >> |
| 5 | BS Program Update | S | Brock | -Program updates |
| 5 | ABET | S | Brock | -Updates |
| 5 | MS/UCD Program Update | S | Daniela/Mark Z. | -Program updates |
| 5 | PhD Program Update | S | Sean | -Program updates |
| 5 | MHCI+D updates | S | Ana | -Updates |
| 5 | Graduation Committee | D | Melissa | -Regalia orders needed to Jane by April 29 |

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|---|---------------|---|-------|----------|
| 5 | Chair Updates | S | Julie | -Updates |
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Break

S/D/G= Sharing Information, Decision, Gather Input

Old Business

| <u>Time</u> | <u>Topic</u> | <u>S/D/G</u> | <u>Point Person/People</u> | <u>Desired Outcome</u> |
|-------------|--------------|--------------|----------------------------|------------------------|
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New Business

| <u>Time</u> | <u>Topic</u> | <u>S/D/G</u> | <u>Point Person/People</u> | <u>Desired Outcome</u> |
|-------------|------------------------------------|--------------|-----------------------------------|---|
| 10 | Merit Review preview | S/G | Mark Z./Faculty Support Committee | -Review merit review process << link to policy >> |
| 10 | Faculty retention policy review | S/G/D | Faculty support committee | -Discuss updated policy and vote << link to policy >> << vote link >> |
| 10 | AY 2024-2025 Committee preferences | S/G | Julie | -Discuss new committee structure and any changes needed. |

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Executive Session

| <u>Time</u> | <u>Topic</u> | <u>S/D/G</u> | <u>Point Person/People</u> | <u>Desired Outcome</u> |
|-------------|------------------------|--------------|----------------------------|------------------------|
| 10 | Search process updates | S/D | Julie | -Update |

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| 20 | Senior research development officer search | S/G | Gary/Research committee | -Review |
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