

HCDE Faculty Meeting Minutes draft
March 27, 2024, 9:30-11:30 a.m.
HUB 332 and Zoom: <https://washington.zoom.us/j/96499007000>

Faculty present: Arpita, Cindy Atman, Katya Cherukumilli, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Ana Pinto da Silva, David Ribes, Kate Starbird, Jennifer Turns, Mark Zachry, Daniela Rosner, Nadya Peek,

Faculty Absent: Cecilia Aragon, Tyler Fox (sabbatical), Linda Wagner

Others present: Summer Dela Cruz Parkes, Leah Pistorius, Kathleen Rascon, Melissa Ewing

Reminders/Announcements (5 minutes)

- Husky Giving Day is April 4: [Giving link now open](#)
- Final [HCDE Community Conversation](#) at Halcyon Brewing, [8564 Greenwood Ave N](#),
 - Monday, April 22, Katya Cherukumilli, David Ribes, & Shana Hirsch: Ecological sustainability, science, and cultural change. Mingling 6-7 pm talks 7-8 pm
- [HCDE Distinguished Lecture](#) & Reception: Yoel Roth, May 6, 4-6 pm, HUB 332
- Save the date:
 - Merit review, **May 10**, 9 am - 2 pm, Sieg 329
 - [Alumni BBQ](#), Thursday, May 16, 5-7 pm, Ravenna Brewing
 - [Capstone Showcase](#), May 31, 2024, 3-6 pm, HUB Ballroom
 - Graduation, June 7, 2024, 10 am-12 pm, HUB Ballroom
 - PhD Recognition Celebration following HCDE Graduation at the Burke Museum.
- Updates on projects, grants, classes, research

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 3/6/2024 minutes	-Motion to approve 3/6/2024 faculty meeting minutes by Mark Z. Seconded by Jennifer. Motion approved. 12 yes, 0 no, 2 abstain.

<u>Topic</u>	<u>Notes</u>
BS Program Update	- Undergraduate application now open. - BS Committee working on admissions for transfers and interest changers. - 7 seniors graduating in May are still looking for DRG credits - contact Brock or Meghan if you have any space in a DRG for these students.

<p>MS/UCD Program Update</p>	<ul style="list-style-type: none"> - 201 admissions offers have been sent out. - The committee thanks faculty reviewers. - In Fall 2024, a new UCD structure will be in place, culminating with capstone-type experience in the Spring for UCD students.
<p>PhD Program Update</p>	<ul style="list-style-type: none"> - Graduate awards nominees are due at the end of the day today, March 27. - If you're working with a student toward their dissertation, the presidential dissertation fellowship nominations through an internal process will open soon. - Reminder to check with advisees on annual review preparedness. - Prelims are coming up on April 19 & 23, and faculty are encouraged to attend and engage with presenters.
<p>MHCID update</p>	<ul style="list-style-type: none"> - Admissions decisions have been sent out. - The team is working on strategy research with alumni surveys and connections with counterpart institutions worldwide, gathering insights. - Launching an industry survey to understand industry needs of graduates. Ana will email the survey, and faculty are encouraged to distribute the survey in their networks. - Pecha Kucha event this Friday, part of a series of events and faculty and DUB partners are encouraged to collaborate on future events.
<p>External Committee (Husky Giving Day)</p>	<ul style="list-style-type: none"> - Beth has reached out to faculty with drafts of emails to send select alumni to be champions leading up to April 4 Husky Giving Day. - Faculty are encouraged to help amplify department messages via LinkedIn and other social media.
<p>Graduation Committee</p>	<ul style="list-style-type: none"> - Melissa would like to invite a graduation speaker by the end of this week. - Gary will reach out to Layla Takayama. - Cindy, Alan, Katya, and Arpita volunteered to read student names and bio statements during the graduation ceremony. - Julie will reach out to campus life to discuss a way to honor a student who passed away and would be in this graduating cohort.
<p>Chair Updates</p>	<ul style="list-style-type: none"> - ExCom meeting: COE awards are on hiatus while COE revamps award categories. - Reminder that faculty can organize a writing retreat at the Whiteley Center. Katya volunteers to submit a proposal, potentially for September. - Updates to department retention policy, Faculty Support Committee will review - The provost is asking departments to have workload assignment

	<p>policies, Faculty Support Committee is working on that</p> <ul style="list-style-type: none"> - ASE labor negotiations are ongoing, encourage students to talk to their union representatives for specific questions.
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Old Business

<u>Topic</u>	<u>Desired Outcome</u>
Update dept facilities, equipment & other resources	<ul style="list-style-type: none"> - The senior research development officer job posting is live. - The hiring committee is Gary (Chair), Sayamindu, Sonia, Summer, Laura, and Katia. - The position will be funded by RCR funds. RCR funds are intended to spur more research so this position is a recommendation by the research committee. - Mark H asks the department to consider the demands a large award has on the department and appropriately balance what awards are providing to the department and where department support comes through RCR. He asks in addition to hiring someone to develop more research, to use RCR to hire more people who provide the infrastructure to support that additional research.

Executive session. Motion to go to executive session Nadya, seconded by Brock. Motion approved.

<u>Topic</u>	<u>Desired Outcome</u>
Teaching track search	-Update
Research Assistant Professor search	-discussion and private vote
Assistant Professor search	-update

Motion to adjourn by Charlotte, seconded by Gary. Motion approved.