

HCDE Faculty Meeting Minutes

February 5, 2025

Zoom: <https://washington.zoom.us/j/93984963412>

Faculty present: Cecilia Aragon, Arpita, Cindy Atman, Katya Cherukumilli, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Mark Haselkorn, Shana Hirsch, Cayla Key, Julie Kientz, Beth Kolko, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Nadya Peek, Ana Pinto da Silva, David Ribes, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Sarah Coppola (on leave), Gary Hsieh

Others present: Melissa Ewing, Stacia Green, Katia Jossa-Jouble, Leah Pistorius, Summer Dela Cruz Parkes, Crystal Welliver

Reminders/Announcements (5 minutes)

- Save the date:
 - MS Admissions Special Meeting, Feb. 26, 9:30-11:30am
 - PhD Visit Days, March 6-7, 2025
 - 10 to 25 book discussion, March 10, 12pm, Sieg 429
 - [Husky Days in the Bay Alumni Event](#), March 12-15, various locations
 - [HCDE Outstanding Alumni Award](#) nominations due May 1
 - PhD Review, May 9, 9-1pm
 - Alumni BBQ, May 14, 4-7pm, [Gas Works Brewing](#)
 - Merit Review, May 16, 9-1pm
 - EAB Spring in-person meeting, June 2, 9am-2pm
 - Capstone, Monday, June 2, 3-7pm, HUB Ballroom
 - PhD Graduation Celebration on June 11, 11am-2pm, (for faculty advisors with graduating students) tentatively at the Burke Museum
 - Graduation, Wed, June 11, 6-8pm, HUB Ballroom
 - MHCI+D Capstone Showcase, Thursday, August 14, 5:00-7:00pm
 - MHCI+D Graduation, Friday, August 15, 9:00am-12:00pm
- HCDE Research lunches:
 - *Winter quarter: Spring Quarter:*

Feb. 5	Apr. 16
Feb. 19	Apr. 30
Mar. 5	May 14
Mar. 12	May 28
- [UX Speaker Series](#), Thursdays in Winter, 4:30-5:20pm, Gowen 201
- [Peer teaching evaluations](#) for AY 2024-2025
- Updates on projects, grants, classes, research

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

Topic	Notes
Approval of 12/04/2024 minutes	-Motion to approve 12/04/2024 faculty meeting minutes by Tyler, seconded by Brock. Motion approved. 20 yes, 0 no, 0 abstain.

Topic	Notes
BS Program Update	<ul style="list-style-type: none"> -ABET update: subcommittee has met and figuring out how to evaluate BS courses. Need to create process. -ABET All faculty meeting Feb. 26 at 9-10:30am, in Sieg 329 -Teaching schedule AY 25/26 year is out, on HCDE website--if you have an issue with it, please let Brock know ASAP. -If students approach you to get into your class, please send to Meghan first -New course proposal with MS program. See below.
MS/UCD Program Update	<ul style="list-style-type: none"> -Please get reviews in by Feb. 18 -Brainstorming new certificates for department. If ideas, please reach out to committee
PhD Program Update	<ul style="list-style-type: none"> -PhD admissions: 15 admits, 7 on wait list. Offers sent out this morning. -Thank you to Sean, Kathleen, Dion for all their work! -Thank you to faculty, too. -Had record applications and may need to expand reviewing to full faculty -PhD visit days March 6, 7: please save time, join lunch or dinner -Discussing ASE rates -Doctoral mini-grants available to apply for in April with Nadya leading -Please communicate with Jennifer re: TAships needed for your students -PhD review May 9, please reserve date/time
Partner program updates	<ul style="list-style-type: none"> -GIX working on hybrid, part-time program -MHCI+D new website to launch soon -On time for move to 45th Plaza -54 students accepted for next cohort -Sponsoring AI workshop
Chair Updates	<ul style="list-style-type: none"> -New UW president -New IEB space, hoping for class space for MS program -Program fees from CoE at \$1,500/student per year still making its way through approval process. -Office of Inclusive excellence program application due soon -Teaching assignments need to be confirmed ASAP -Labor relations Postdoc/RS contract negotiations ongoing

	<ul style="list-style-type: none"> -Shared Together We Thrive budget document. Dept will look at what 2% or 4% budget cuts would look like. -Staff changes for overtime eligible–be mindful of lunch and after-hours work asks -Returning 5% RCR funds back to those that generate it with \$500 minimum -Potential changes to faculty code regarding teaching effectiveness
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S/D/G= Sharing Information, Decision, Gather Input

Old Business

Topic	Desired Outcome
HCDE MS AI Certificate Task Force	<ul style="list-style-type: none"> -Recommending moving forward with offering this certificate -Don't have to offer every year. -15 credit minimum -If yes, task force will develop PNOI to OEP -Adding on to MS courses–4 courses -Please reach out to task force if interested in teaching <p>Motion from committee approved: 22 yes, 1 no, 1 abstain</p>

New Business

Topic	Desired Outcome
HCDE ASEE Filming project	<ul style="list-style-type: none"> -Invited by ASEE to do film. Coming March 7 to film students, classrooms, instructors -Features at ASEE conference -HCDE gets rough footage
Potential Data Science minor hire	<ul style="list-style-type: none"> -Discussion on Proposal for Intradisciplinary Data Science Minor hire <p>-Advisory vote: 17 yes, 1 no, 1 abstain</p>
New elective in program in BS & MS programs: HCDE 450 and 550: Product Management	<ul style="list-style-type: none"> -Discussion on proposal for new product management class for BS and MS programs -Vote links sent <p>-BS: 19 yes, 0 no, 0 abstain -MS: 18 yes, 0 no, 1 abstain</p>

Executive session. Motion to go to executive session Nadya, seconded by Tyler. Motion approved.

Topic	Desired Outcome
New affiliate/Adjunct appointments	-Discussion and private votes
Reappointment discussion	-Discussion and private vote

Motion to adjourn by Nadya, seconded by Beth. Motion approved.